



City of Coalinga

Round 2

Rental Assistance Grant Program

To mitigate the impact of COVID-19 on Coalinga residents and to prevent homelessness caused by eviction at the expiration of the eviction moratorium, the City of Coalinga (City) will commit up to \$25,850 in CARES Act funds to create a temporary Rental Assistance Emergency Economic Relief Fund (Grant) to assist local residents negatively impacted by COVID-19.

This Grant Program provides financial assistance to low-and moderate-income residents negatively impacted by COVID-19 by offering up to (3) three months of rental assistance with a cap of \$3,000 for the months of October 2020, November 2020, and December 2020, unpaid. Payments will be made directly to the owner/landlord. Residents are not expected to pay back this assistance. Awards will be based on the availability of CARES Act funds.

Applicants will need to submit an application and documentation proving eligibility.

Incomplete applications will not be accepted.

The rental grant is taxable and the landlord/property owner will be issued a 1099.

Program Guidelines:

The City is offering up to \$25,850 in grants (funding provided through CARES Act) to low- and moderate-income residents negatively impacted by COVID-19. Eligible residents may receive up to (3) three months of rental assistance with a cap of \$3,000. These grants are available until funds are exhausted or until the application deadline, whichever comes first.

Residents will have to attest that they have been impacted negatively by public health orders or other pandemic related events and provide proof as indicated below.

Eligibility Criteria:

Residents must meet all of the following criteria:

1. Income threshold of at/or below 80% Area Median Income (AMI).
2. Property must be primary residence and primary residence must be located within City limits of the City of Coalinga.
3. Must have a COVID-19 related hardship with verification.
4. Must not have received any other rental assistance, through any other programs, for the past 12 months.
5. Must demonstrate financial need for assistance in paying rent.

Documentation:

Eligible participants must provide the following documents along with a completed application:

1. Official form of identification with a picture.
 - a. Driver's license or state-issued identification card.
2. Copy of Lease/Rental Agreement. Copy of an executed lease/rental agreement verifying that the applicant is named on the lease. All rental assistance will be paid directly to the landlord/property owner. A W-9 form for the landlord/property owner will be required for payment.
3. Documentation from landlord/property owner for rent owed, which includes tenant's name, the month(s), date(s), and amounts for rent owed and a W-9 for landlord/property owner.
4. Proof of gross income (prior to March 1, 2020 and current)
 - a. One month's worth of paystubs prior to March 1, 2020 and most recent source of income;
 - b. Most recent bank statement (providing account balances);
 - c. Benefit letter/statement and/or;
 - d. Other forms of income verification.
5. Documentation of financial impact related to COVID-19
 - a. Letter from employer regarding layoff and/or closure of business due to COVID-19;
 - b. Letter from employer regarding reduction in hours;
 - c. Documentation from doctor to quarantine, or proof of hospitalization resulting in loss of income;
 - d. Childcare unavailability/school closure. The applicant must provide documents to support the declared COVID-19 related hardship.

Grant Amount:

Grant will not exceed the amount of rent owed by the applicant for the unpaid months of October, November and December 2020.

Grant will not exceed an amount greater than three (3) months of rent.

Grant will be capped at \$3,000.

Residents must meet all of the eligibility criteria. Otherwise, resident will be deemed ineligible to apply. During the process of completing your application, if you have any questions, please do not hesitate to contact us at (559) 935-1533 ext 111.

Disqualifications:

1. Current gross income above 80% AMI.

2. Inability to prove financial hardship due to COVID-19 related crisis.
3. Incomplete application.
4. Failure to meet all eligibility criteria.
5. Unemployed for any reason not due to COVID-19.
6. Applicant lives outside of Coalinga City limits.
7. Tenant(s) of the household have received any type of rental assistance or rent-relief benefit from another agency within the past 12 months
8. Tenant(s) of the household receive Housing Choice Voucher (Section 8).
9. March 2020 rent was not paid.
10. Applicant intends to move out of current housing.
11. Property is not primary residence.

Median Income Limits by Household Size for Fresno County:

(Limits became effective 4/30/2020)

| <i>Number of Persons in Household</i> | | | | | | | | |
|---------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Median | \$49,500 | \$56,550 | \$63,650 | \$70,700 | \$76,350 | \$82,000 | \$87,650 | \$93,300 |

Application Deadline:

Thursday, November 19, 2020, by 5:00pm

Approval Process:

Grant applications will be reviewed by City Manager for completeness on an ongoing basis until all funds are disbursed or until the application deadline, whichever comes first. Funding decisions will be made within 10 business days of receiving a complete application. If the City determines that additional information or supporting documents are needed to review an application, then the application is not considered complete. The City reserves the right to verify any information provided by the applicant within the application. Funding may be released within two weeks of approval.

By submitting an application, you are certifying the following:

I certify the information in this application is correct and complete.

I authorize City of Coalinga to make inquiries as necessary to verify the accuracy of the statements made and to determine by creditworthiness.

I hereby grant permission to City of Coalinga, its programs, and partners, the right to use my name, business name, location, photograph, video, audio, and/or written testimonials.

I understand that the media will be utilized in City of Coalinga's marketing and promotional items, included but not limited to its website, newsletter, press releases, social media and other mediums of communication.

I understand that City of Coalinga and partners have the right to edit, duplicate and disseminate these materials. I waive the rights to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of the media materials (stories, accounts, reflections, etc).

I declare under penalty of perjury that the foregoing is true and correct.