

**Minutes
OVERSIGHT BOARD
FOR THE SUCCESSOR AGENCY OF
THE REDEVELOPMENT AGENCY OF
THE CITY OF COALINGA**

April 30, 2012

CALL TO ORDER

Boardmember Pyle called the meeting to order at 3:02 PM, PST.

Board Members Present: Ramsey, Pyle, Spurgeon, Campbell, Stoppenbrink

Board Members Absent: None

Minute Taker: Shannon Jensen

Others Present:

Legal Counsel Laurie Avedisian, Deputy City Clerk, Cindy Johnson, Assistant Financial Services Director Mari Jimenez, Economic Development Assistant Shannon Jensen, Assistant Community Development Director Sean Brewer

1. ROLL CALL

1.2 Changes to the Agenda

Boardmember Pyle announced the following changes to the agenda:

Item 6.5 Recognized Obligation Payment Schedule (ROPS) attached as Exhibit A and Exhibit B to Resolution No. OB 12-05 have been amended to reflect and additional line item. Replacement pages were provided to each Boardmember.

Item 6.5 and Item 6.6 on the Agenda refers to an "Initial" Recognized Obligation Payment Schedule and an "Initial" Administrative Budget, respectively. These should be referred to as "First" Recognized Obligation Payment Schedule and "First" Administrative Budget, respectively. Boardmember were asked to reflect this change on each of their Agendas.

2. AWARDS, PRESENTATIONS, APPOINTMENTS & PROCLAMATIONS

2.1 Introduction of Board Members and Staff

Boardmember Pyle introduced each Oversight Boardmember and staff.

2.2 Swearing in of Board Members

Deputy City Clerk Cindy Johnson swore in each Boardmember.

3. PUBLIC COMMENT

None

4. INFORMATIONAL ITEMS

4.1 Purpose of Oversight Board & Oversight Board Duties and Responsibilities

Legal Counsel Ms. Avedisian gave a brief overview regarding the purpose of the Oversight Board and the Oversight Board's duties and responsibilities.

5. CONSENT CALENDAR

None.

6. ORDINANCE PRESENTATION, DISCUSSION AND POTENTIAL ACTION ITEMS

6.1 Board's Consideration and Approval to Adopt Resolution No. OB 12-01 Appointing a Chairperson, a Vice Chairperson, and a Secretary as Officials of the Oversight Board.

Motion to Adopt Resolution No. OB 12-01 a Resolution of the Oversight Board of the Successor Agency to the Redevelopment Agency of the City of Coalinga Appointing a Chairperson, Vice-Chairperson, and a Secretary as Officials of the Oversight Board. It was the consensus of the Oversight Board to appoint the following Boardmembers as officials of the Oversight Board:

Chairperson: Roger Campbell
Vice-Chairperson: Sharon Spurgeon
Secretary: Ken Stoppenbrink

*Motion **Approved** by a Roll-call (5/0) Vote:*

Ayes: Spurgeon, Campbell, Stoppenbrink, Pyle, Ramsey
Noes: None
Abstained: None
Absent: None

6.2 Board's Designation of a Contact Person for Department of Finance Inquiries.

*It was the consensus of the Oversight Board to designate **Assistant Financial Services Director Mari Jimenez** as the contact person for Department of Finance inquiries. Motion made by Boardmember Pyle, Seconded by Boardmember Stoppenbrink. Motion **Approved** by a Roll-call (5/0) Vote:*

Ayes: Pyle, Stoppenbrink, Spurgeon, Campbell, Ramsey
Noes: None
Abstained: None
Absent: None

6.3 Board's Consideration and Approval of Resolution No. OB 12-02 Establishing the Date, Time, and Location for Meetings of the Oversight Board.

Motion to Adopt Resolution No. OB 12-02 a Resolution of the Oversight Board of the Successor Agency to the Redevelopment Agency of the City of Coalinga Establishing the Date, Time and Location for Meetings of the Oversight Board. It was the consensus of the Oversight Board to conduct regular meetings at the following Date, Time and Place:

Date: Last Monday of each month
Time: 3:00 p.m.
Location: City Council Chambers, City Hall, 155 W. Durian Ave., Coalinga, CA 93210

*Motion made by Boardmember Pyle, Seconded by Boardmember Stoppenbrink. Motion **Approved** by a Roll-call (5/0) Vote:*

Ayes: Pyle, Stoppenbrink, Spurgeon, Campbell, Ramsey
Noes: None
Abstained: None

Absent: None

Chairman Campbell indicated that the next meeting in May would be changed from its regularly scheduled date on Monday, May 28, 2012 to **Tuesday, May 29, 2012** due to the Memorial Day Holiday.

6.4 Board's Consideration and Approval of Resolution No. OB 12-03 and Resolution No. OB 12-04, Adopting Bylaws and Rules of Procedure of the Oversight Board

*Motion to Adopt Resolution No. OB 12-03 a Resolution of the Oversight Board of the Successor Agency of the Redevelopment Agency of the City of Coalinga Adopting the Bylaws of the Oversight Board, made by Boardmember Stoppenbrink, Seconded by Boardmember Ramsey. Motion **Approved** by a Roll-call (5/0) Vote:*

Ayes: Stoppenbrink, Ramsey, Spurgeon, Campbell, Pyle

Noes: None

Abstained: None

Absent: None

*Motion to Adopt Resolution No. OB 12-04 a Resolution of the Oversight Board of the Successor Agency of the Redevelopment Agency of the City of Coalinga Adopting the Rules of Procedure of the Oversight Board, made by Boardmember Pyle, Seconded by Boardmember Ramsey. Motion **Approved** by a Roll-call (5/0) Vote:*

Ayes: Pyle, Ramsey, Spurgeon, Campbell, Stoppenbrink

Noes: None

Abstained: None

Absent: None

6.5 Board's Consideration and Approval of Resolution No. OB 12-05 Adopting the First Recognized Obligation Payment Schedule Spanning from January 1, 2012 to June 30, 2012 and the Second Recognized Obligation Payment Schedule Spanning from July 1, 2012 to December 31, 2012

*Motion to Adopt Resolution No. OB 12-05 a Resolution of the Oversight Board of the Successor Agency to the Redevelopment Agency of the City of Coalinga Adopting the First Recognized Obligation Payment Schedule Spanning from January 1, 2012 to June 30, 2012 and the Second Recognized Obligation Payment Schedule Spanning from July 1, 2012 to December 31, 2012, made by Boardmember Stoppenbrink, Seconded by Boardmember Spurgeon. Motion **Approved** by Roll-call (5/0) Vote:*

Ayes: Stoppenbrink, Spurgeon, Campbell, Pyle, Ramsey

Noes: None

Abstained: None

Absent: None

6.6 Board's Consideration and Approval of Resolution No. OB 12-06 Adopting the First Administrative Budget Spanning from January 1, 2012 to June 30, 2012 and the Second Administrative Budget Spanning from July 1, 2012 to December 31, 2012

*Motion to Adopt Resolution No. OB 12-06 a Resolution of the Oversight Board of the Successor Agency to the Redevelopment Agency of the City of Coalinga Adopting the First Administrative Budget Spanning from January 1, 2012 to June 30, 2012 and the Second Administrative Budget Spanning from July 1, 2012 to December 31, 2012. Made by Boardmember Stoppenbrink, Seconded by Boardmember Spurgeon. Motion **Approved** by Roll-call (5/0) Vote:*

Ayes: Stoppenbrink, Spurgeon, Campbell, Pyle, Ramsey

Noes: None

Abstained: None

Absent: None

6.7 Board's Designation of Legal Counsel for the Oversight Board

*It was the consensus of the Oversight Board to designate **Ms. Avedisian** as Legal Counsel for the Oversight Board and that an outside firm would be used in any case where a client conflict arose. Motion made by Boardmember Spurgeon, Seconded by Chairman Campbell. Motion **Approved** by a Roll-call (5/0) Vote:*

Ayes: Spurgeon, Campbell, Stoppenbrink, Pyle, Ramsey

Noes: None

Abstained: None

Absent: None

7. FUTURE AGENDA ITEMS

Boardmember Pyle discussed the Successor Agency's involvement in the approval process of Successor Agency owned properties. If the Council is in agreeance we will bring all offers straight to the Oversight Board instead of beginning the process with the Successor Agency and then moving forward with the Oversight Board.

Boardmember Ramsey requested a copy of all RDA-owned properties for review by the Board.

Boardmember Stoppenbrink requested that status on each RDA-owned property be included on the list.

8. CLOSED SESSION

None.

9. ADJOURNMENT

Chairman Campbell adjourned the meeting at 3:48 PM, PST.