

**CITY OF COALINGA  
PUBLIC WORKS DEPARTMENT  
UTILITIES DIVISION**

**Policy on Construction Water**

Effective Date: March 6, 2006

Policy Objective: It will be the policy of the City of Coalinga to allow the use of portable water for construction purposes within the City's Water service area, so far as the water and infrastructure is available.

Policy: The use of construction water, for any construction project related to the City of Coalinga or not and within the City's water service area, will come only after the appropriate forms have been filed and the preliminary fees paid by the proponent. Approvals for construction water must come from both the Public Works Department (PWD) and the Finance Department. The PWD will be responsible for establishing the method of water use measurement, collecting periodic water use data for billing purposes, delivering and receiving the water meter, if used, by the proponent at the Finance Office, the release of any deposit to the proponent, if deemed appropriate by the City. The Finance Department will be responsible for collecting all deposits and fees from the proponent, billing proponent for water use, returning any or partial deposit to the proponent when the job is complete. Construction water will only be allowed when the following conditions are met:

1. Proponent makes a written request for construction water to the Utilities Department, 155 W. Durian St., California, CA 93210. The request must include the name of the company, location of construction site; date when water is first needed, and approximate duration of the project. (Allow 2 weeks for prior notice for construction water and 2-3 working days for service)
2. An Application must be filed by the proponent, in person, at the City Administration Office, 155 W. Durian St., Coalinga, CA 93210.
3. Before any water service is established, the proponent will deposit \$ 1200.00 and pay \$ 75.00 set-up fee to the City of Coalinga, at the time of application.
4. Within the next 2-3 business days, service for construction water will be established by the City for the proponent to use for the duration of the project. Set-up fees will not be refundable. Deposits will be refundable only when the meter is returned in a satisfactory condition, as determined by the City and when the water bill is paid in full as determined by the Finance Department.

The following rules will be followed by the proponent while using City of Coalinga Construction Water:

(Failure to follow any of these rules, as witnessed and verified by any citizen or employee, will result in the discontinuance of use of the water until measures are taken by the proponent and agreed to by the City. There will be no warning of these rules violations.)

- Construction water will only allowed into vehicles or new pipelines with the proper cross-connection provided by the proponent and approved by the City PWD.
- Only City owned water meters will be allowed for use to measure water.
- Only currently accepted fire hydrants on the City distribution system will be allowed to have construction water withdrawn. In specific cases outside the City where there are no hydrants, special arrangements will be made with the PWD. An additional deposit, set by the City, for each special arrangement will be made by the proponent for any modifications made to the City appurtenances.
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- The City reserves the right to charge a monthly rental fee for any construction water meter. A rental fee of \$100.00 per month will be charged after ninety (90) calendar days from the date the construction water meter is obtained by the proponent. This fee will be added to the proponent's water usage bill. The City further reserves the right to determine when a rental fee will begin after the ninety (90) calendar days on a case by case basis.
- Water truck load counts will only be allowed when all City owned hydrant meters are in use by others. Specific arrangements for load counts must be made at the time of filing an application for construction water with the City.
- Once a hydrant meter is received by the proponent to use, it will be the proponent's responsibility to care for the meter until it is returned to the City.
- Only appropriate wrenches, spanner wrenches, will be allowed for the opening and closing of the fire hydrant valve. Any damage to the fire hydrant or appurtenance caused by use or misuse by the proponent will be repaired by the City at the expense of the proponent.
- Once a hydrant meter has been installed at a service location, it cannot be moved to another location until a written request is received from the proponent and approved by the PWD.
- At the conclusion of use, it will be the proponent's responsibility to return the meter to the City at 155 W. Durian St.
- The Utilities Department reserves the right to dictate where construction water will be withdrawn.

- It will be the proponent's responsibility to monitor and maintain a clean construction water withdrawal site. This shall include cleaning any City right-of-way affected by the use of construction water of mud and other debris. It will also affect any damage to curb and gutter or street caused by the proponents use of construction water.
  
- Proponent will exercise caution when withdrawing water through the hydrant in order to minimize any effects of water hammer caused by deliberation closing of the fire hydrant.

**CITY OF COALINGA**

**Application: For Construction Water**

Date: \_\_\_\_\_

**User Information:**

Name \_\_\_\_\_  
Address \_\_\_\_\_

Billing Address: \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

**Location of Water Need (include map, if necessary):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Duration of Use:**

Read City Construction Water Policy YES \_\_\_\_\_ NO \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Utilities Department Use Only**

1. Metered \_\_\_\_\_ Load Count \_\_\_\_\_

2. Meter Model \_\_\_\_\_ Serial # \_\_\_\_\_

Initial Rding. \_\_\_\_\_ Final Rding \_\_\_\_\_

3. If Load Count, Size (s) of truck(s) in gallons: \_\_\_\_\_

4. Load Count to be received by \_\_\_\_\_

Daily \_\_\_\_\_ Weekly \_\_\_\_\_ Monthly \_\_\_\_\_

5. Adequate Cross-Connection for use YES \_\_\_\_\_ NO \_\_\_\_\_

Remedial action necessary \_\_\_\_\_

6. Water use location: \_\_\_\_\_

Special Requirements \_\_\_\_\_

Fee Amount: \_\_\_\_\_

7. Written request(s) to move water use location: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**8. End of job meter check-in:**

Meter received by: \_\_\_\_\_ Date: \_\_\_\_\_

General Condition: \_\_\_\_\_

Memo to Finance Office by: \_\_\_\_\_ Date: \_\_\_\_\_

**Finance Office Use Only**

1. Dep./Con. Fee Paid: \_\_\_\_\_ Ck# \_\_\_\_\_ Date: \_\_\_\_\_

2. Account Opened, Date: \_\_\_\_\_

Account Closed, Date: \_\_\_\_\_

3. Deposit Released YES \_\_\_\_\_ NO \_\_\_\_\_

Amount \$ \_\_\_\_\_

Warrant # \_\_\_\_\_ Date: \_\_\_\_\_