

City of Coalinga

155 W. Durian

Coalinga, CA 93210

Emergency Medical Technician (EMT) (Non-Safety)

Pay Class: NSEMS I

FLSA Non-Exempt

DEFINITION

Under the supervision of the assigned shift captain, participate in life safety activities in protecting life and property; respond to emergencies and administer basic life support to sick or injured persons within the scope of Emergency Medical Technician accreditation; operate and maintain ambulances and medical equipment; perform station maintenance and training activities in support of overall Department objectives and perform related responsibilities as required.

EXAMPLES OF ESSENTIAL DUTIES

NOTE: Examples listed in this class specification represents but is not necessarily exhaustive or descriptive of duties assigned to this position. Everyone in this classification may not necessarily perform all the duties listed. Management reserves the right to assign other related tasks if such duties are a logical assignment for this position.

- Provides treatment for victims at the scene of an emergency and during transport to a hospital via ground and/or air ambulance.
- Renders Basic Life Support (BLS) services consistent with Fresno County Emergency Medical Technician policies and procedures.
- Maintains records and makes reports concerning emergency medical care procedures and billing.
- Assure compliance of all policies, procedures, processes and protocols of the Coalinga Fire Department Standard Operating Procedure Manual, City of Coalinga Employee Handbook, Coalinga Municipal Code, and Central California EMS Agency Policies and Procedures.
- Perform daily maintenance projects under the supervision and direction of the on-duty Company Officer.
- Operates communication equipment on vehicles and/or in stations.
- Participates in the maintenance and repairs of all department apparatus, equipment, radios, facilities, buildings and grounds, alarm systems and office equipment.
- Completes department records and prepares reports.
- Answers general questions from the public; assists in community projects and programs.
- Wears a uniform; maintains a clean and neat appearance.
- Performs other duties as required.

Created 1/21/21; Adopted 01/21/21

DESIREABLE QUALIFICATIONS

EDUCATION

Equivalent to a G.E.D. or a high school diploma.

MINIMUM QUALIFICATIONS

- Possession and maintenance of a valid California Class "C" license with Ambulance Driver Certificate issued by the California Department of Motor Vehicles.
- Possession of a responsible driving record.
- Possession and maintenance of a Central California EMS Agency EMT-I Accreditation.
- Possession and maintenance of a valid BLS Healthcare Provider card.
- Current Medical Examiner's Card.

***NOTE:** It is the employee's responsibility to renew all applicable license(s). The City will reimburse the employee for any required training expenses.*

KNOWLEDGE, SKILLS AND ABILITIES

***NOTE:** The following are a representative sample of the KSA's necessary to perform essential tasks of the position.*

Knowledge of:

- Geography of the local area.
- Appropriate methods of patient care utilized within the EMT scope of practice.
- Federal, state, and governmental agency laws and regulations pertaining to emergency medical services.

Skill and Ability to:

- Treat all co-responders, patients, patient's families and the public with respect and professionalism.
- Learn city streets and addresses.
- Always maintain a professional appearance and attitude when representing the Coalinga Fire Department.
- Follow all safety rules and guidelines.
- Maintain all necessary certifications and licenses.

- Understand and act in accordance with department policies, rules, regulations and written and oral instructions.
- Arrive at all work assignments on time with all appropriate certifications and credentials.
- Drive an ambulance safely and skillfully in accordance with traffic laws and ordinances.
- Meet and maintain standards of adequate physical endurance and agility.
- Think and act quickly in emergency situations.

ATTITUDE

Characterized by initiative, commitment to teamwork and quality performance, and a customer-service orientation; must interact in a positive manner with City employees and the public.

PHYSICAL AND PSYCHOLOGICAL REQUIREMENTS

***NOTE:** The physical and psychological demands described herein are representative of those that must be met by an employee to successfully perform the essential duties of this classification. Reasonable accommodations may be made to enable an individual with qualified disabilities to perform the essential functions of this job, on a case-by-case basis.*

Perform work within the station environment and outdoors in a life threatening, hostile environment during emergency operations; lift and carry heavy equipment. Must be able to lift and carry people, such as half (1/2) of the weight of a gurney weighing 81 pounds plus the average weight of a male adult weighing 196 pounds plus the 02 unit (bag) weighing 25 pounds for a total weight of 151 pounds. Endure periods of extreme heat and physical exertion. Ability to stand, sit, walk, talk, and hear; climb, balance, stoop, kneel, crouch, crawl and smell; use hands and fingers to handle and operate objects, tools, controls, etc; reach with hands and arms; and perform frequent, repetitive motions with hands, wrists and arms. Mental application uses memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Individual must exercise good judgment and be flexible and sensitive in response to changing situations and needs.

Approved by: Marissa Trejo 11/26/21
 Marissa Trejo, City Manager Date