



COALINGA FIRE DEPARTMENT

GREG DUPUIS, FIRE CHIEF

300 W. Elm Ave • Coalinga, CA 93210 • Phone (559) 935-1652 • Fax (559) 935-1638

CITY OF COALINGA FIRE DEPARTMENT		
FIRE PREVENTION STANDARD		
STANDARD TITLE:	402.009 KNOX BOX LOCATIONS	
STANDARD NUMBER: 402.009	EFFECTIVE DATE: 1 October 2022	REVISION DATE: 1 October 2022

PURPOSE

The purpose of this policy is to clarify the Coalinga Fire Department (CFD or Department) requirements for lock box installation locations. Knox boxes are to be used only for access into and within buildings. Access for pedestrian and vehicle gates is provided by an C-1 Police/Fire padlock or keyway (See: *Fire Prevention Manual*, Section 403.004, Emergency Services Bypass Locks for Secured Access Developments).

APPLICATION

This policy provides direction for the required installation locations for Knox boxes within the City of Coalinga.

OPERATIONAL POLICY

Knox boxes will be provided on buildings where any of the following conditions exist:

1. High-rise building
2. Interior elevator(s)
3. Fire sprinkler systems with interior riser(s)
4. Fire pump rooms
5. Fire alarm system
6. Areas that are difficult to access
7. Where required by the Fire Marshal, or designee

Exterior Knox boxes will be located on the ground floor adjacent to the main entrance at a maximum height of six (6) feet from grade.

When located on the interior of the building (i.e., elevator access), Knox boxes will be placed on a wall adjacent to the elevator bank served at a height of four (4) to six (6) feet



COALINGA FIRE DEPARTMENT

GREG DUPUIS, FIRE CHIEF

300 W. Elm Ave • Coalinga, CA 93210 • Phone (559) 935-1652 • Fax (559) 935-1638

CITY OF COALINGA FIRE DEPARTMENT		
FIRE PREVENTION STANDARD		
STANDARD TITLE:	402.009 KNOX BOX LOCATIONS	
STANDARD NUMBER: 402.009	EFFECTIVE DATE: 1 October 2022	REVISION DATE: 1 October 2022

above grade.

OPERATIONAL GUIDELINE

This section intentionally left blank.

PROCESS

This section intentionally left blank.

INFORMATION

Fire department access issues exist in many of the buildings served by the Department. Department personnel often have difficulty gaining entrance to buildings and, once inside, find doors that are locked, elevator control keys that are not available, and roof access doors that are padlocked. These issues have been successfully mitigated by installing a Knox box containing the necessary keys in a location readily accessible by the Department.

DEFINITIONS

This section intentionally left blank.

CROSS REFERENCES

California Electrical Code

Current edition

California Plumbing Code

Current edition

National Fire Protection Association (NFPA)



COALINGA FIRE DEPARTMENT

GREG DUPUIS, FIRE CHIEF

300 W. Elm Ave • Coalinga, CA 93210 • Phone (559) 935-1652 • Fax (559) 935-1638

CITY OF COALINGA FIRE DEPARTMENT		
FIRE PREVENTION STANDARD		
STANDARD TITLE:	402.009 KNOX BOX LOCATIONS	
STANDARD NUMBER: 402.009	EFFECTIVE DATE: 1 October 2022	REVISION DATE: 1 October 2022

Standard 24, Installation of Fire Service Mains and Their Appurtenances